

From Title 5-GOVERNMENT ORGANIZATION AND EMPLOYEES

PART III EMPLOYEES

Subpart D-Pay and Allowances

**CHAPTER 57-TRAVEL, TRANSPORTATION, AND
SUBSISTENCESUBCHAPTER I-TRAVEL AND SUBSISTENCE EXPENSES;
MILEAGE ALLOWANCES**

[5 USC §5707. Regulations and reports](#)

(a)(1) The Administrator of General Services shall prescribe regulations necessary for the administration of this subchapter, except that the Director of the Administrative Office of the United States Courts shall prescribe such regulations with respect to official travel by employees of the judicial branch of the Government.

(2) Regulations promulgated to implement [section 5702](#) or [5706a](#) of this title shall be transmitted to the appropriate committees of the Congress and shall not take effect until 30 days after such transmittal.

(b) The Administrator of General Services shall prescribe the mileage reimbursement rates for use on official business of privately owned airplanes, privately owned automobiles, and privately owned motorcycles while engaged on official business as provided for in [section 5704](#) of this title as follows:

(1)(A) The Administrator of General Services shall conduct periodic investigations of the cost of travel and the operation of privately owned airplanes and privately owned motorcycles by employees while engaged on official business, and shall report the results of such investigations to Congress at least once a year.

(B) In conducting the periodic investigations, the Administrator shall review and analyze among other factors-

- (i) depreciation of original vehicle cost;
- (ii) gasoline and oil (excluding taxes);
- (iii) maintenance, accessories, parts, and tires;
- (iv) insurance; and
- (v) State and Federal taxes.

(2)(A) The Administrator shall issue regulations under this section which-

(i) shall provide that the mileage reimbursement rate for privately owned automobiles, as provided in [section 5704\(a\)\(1\)](#), is the single standard mileage rate established by the Internal Revenue Service referred to in that section, and

Text contains those laws in effect on March 21, 2018

(ii) shall prescribe mileage reimbursement rates which reflect the current costs as determined by the Administrator of operating privately owned airplanes and motorcycles.

(B) At least once each year after the issuance of the regulations described in subparagraph (A) of this paragraph, the Administrator shall determine, based upon the results of the cost investigation, specific figures, each rounded to the nearest half cent, of the average, actual cost per mile during the period for the use of a privately owned airplane, automobile, and motorcycle.

(C) The Administrator shall report the specific figures to Congress not later than five working days after the Administrator makes the cost determination. Each such report shall be printed in the Federal Register.

(D) The mileage reimbursement rates contained in the regulations prescribed under this section shall be adjusted within thirty days following the submission of the report under subparagraph (C) of this paragraph.

(c)(1) Not later than November 30 of each year, the head of each agency shall submit to the Administrator of General Services, in a format prescribed by the Administrator and approved by the Director of the Office of Management and Budget-

(A) data on total agency payments for such items as travel and transportation of people, average costs and durations of trips, and purposes of official travel;

(B) data on estimated total agency payments for employee relocation; and

(C) an analysis of the total costs of transportation service by type, and the total number of trips utilizing each transportation type for purposes of official travel.

(2) The Administrator of General Services shall make the data submitted pursuant to paragraph (1) publicly available upon receipt.

(3) Not later than January 31 of each year, the Administrator of General Services shall submit to the Director of the Office of Management and Budget, the Committee on Oversight and Government Reform of the House of Representatives, and the Committee on Homeland Security and Governmental Affairs of the Senate-

(A) an analysis of the data submitted pursuant to paragraph (1) for the agencies listed in [section 901\(b\) of title 31](#) and a survey of such data for each other agency; and

(B) a description of any new regulations promulgated or changes to existing regulations authorized under this section.

“(d) Additional Disclosure of Information Regarding Travel by Certain Senior Officials.—

“(1) DEFINITIONS.—In this subsection—

“(A) the term ‘Administrator’ means the Administrator of General Services;

“(B) the term ‘covered individual’ means—

Text contains those laws in effect on March 21, 2018

“(i) the head of an Executive agency; or

“(ii) an individual serving in a position at level I or II of the Executive Schedule under section 5312 or 5313, respectively;

“(C) the term ‘machine-readable form’ means a format in which information or data can be easily processed by a computer without human intervention while ensuring no semantic meaning is lost;

“(D) the term ‘open format’ means a technical format based on an underlying open standard that is—

“(i) not encumbered by restrictions that would impede use or reuse; and

“(ii) based on an underlying open standard that is maintained by a standards organization; and

“(E) the term ‘travel information website’ means the website used by the Administrator to make available information under paragraph (2)(B)(i).

“(2) PUBLIC AVAILABILITY OF TRAVEL INFORMATION FOR COVERED INDIVIDUALS.—

“(A) REPORTING.—Not later than 30 business days after the end of each calendar quarter, each Executive agency employing 1 or more covered individuals who performed official travel during the calendar quarter shall submit to the Administrator data in machine-readable form and open format regarding the travel by each such covered individual during the calendar quarter on a commercial aircraft, privately-owned aircraft, or Government-owned or Government-leased aircraft, which shall include—

“(i) the duration of the travel;

“(ii) the destination or destinations of the travel;

“(iii) the individuals in the travel party;

“(iv) the justification for the travel;

“(v) the authorizing official who approved the travel;

“(vi) the total cost to the Government for—

“(I) the travel as a whole;

“(II) transportation during the travel; and

“(III) lodging accommodations during the travel.

“(B) PUBLIC AVAILABILITY.—

“(i) IN GENERAL.—The Administrator shall make available online to the public, at no cost to access, the information provided by Executive agencies to the Administrator under subparagraph (A).

“(ii) NATIONAL SECURITY INFORMATION.—

“(I) IN GENERAL.—An Executive agency may exclude national security sensitive travel information from the travel information submitted to the

Text contains those laws in effect on March 21, 2018

Administrator if the Executive agency determines public online disclosure of the national security sensitive travel information would result in harm to national security interests.

“(II) JUSTIFICATION.—Each Executive agency shall establish and preserve an accurate record documenting each instance in which the Executive agency excluded national security sensitive travel information from submission, as authorized in subclause (I), which shall include information explaining how public online disclosure of the national security sensitive travel information would have resulted in harm to national security interests.

“(C) USE OF EXISTING RESOURCES.—To the maximum extent practicable, the Administrator shall use a website in existence on the date of enactment of this subsection to carry out this subsection.

“(3) REQUIREMENTS.—Not later than 30 business days after the date on which the Administrator receives information from an Executive agency regarding travel by a covered individual under paragraph (2)(A), the Administrator shall make the information available on the travel information website.

“(4) CLASSIFIED TRIPS.—

“(A) IN GENERAL.—Nothing in this subsection shall preclude an Executive agency from excluding from the information submitted to the Administrator information regarding classified travel.

“(B) MAINTAINING OF INFORMATION.—An Executive agency shall maintain information relating to classified travel by a covered employee until the end of the 2-year period beginning on the date on which the classified travel concludes.

“(5) AUDITING.—The Inspector General of each Executive agency may, as determined appropriate by the Inspector General—

“(A) conduct and publish an audit of the accuracy and completeness of information the Executive agency provides to the Administrator under paragraph (2)(A);

“(B) conduct an audit of determinations by the Executive agency to exclude information under paragraph (2)(B)(ii) to ensure each such decision was appropriate and justified in regard to protecting national security interests from harm that would have resulted from public online disclosure; and

“(C) provide each committee of Congress with jurisdiction over the activities of or appropriations for the Executive agency with written notification if the Inspector General determines that the Executive agency is improperly withholding, or failed to justify the withholding of, information from the Administrator under paragraph (2)(B)(ii).”.

(b) Relation to Other Reporting Requirements.—Nothing in the amendment made by subsection (a) shall be construed to modify or supercede the reporting requirements under the Federal Travel Regulation (including the requirements relating to the Senior Federal Travel report, or any successor thereto) or under any other provision of law.